**Construction Notice**
(to be posted on apartment door and in lobby)

**Date:** [today’s date]

**Subject:** Renovation of Apartment [apartment number], in [building number]

Dear Neighbors,

This letter is to serve as notification that on [renovation start date], we will be starting renovations on Apartment [apartment number], in [building number].

Blue Woods Management Group Inc. is in possession of all the necessary documentation regarding this work. Work is being done in the following rooms: [list of rooms].

The duration of the project is expected to be [number of days or weeks].

We will instruct our contractors to exercise care to minimize the noise during construction. It would be impossible to eliminate all the noise completely and hope you will understand and bear with us during this period.

If you have any concerns, please do not hesitate to call us at [your phone number] or email us at [your email address]. You may also contact Managing Agent Justin Verret at +1 914 524-8600 or by email at jverret@bluewoodsmgmt.com.

Thank you for your understanding and patience.